

Subcontractors

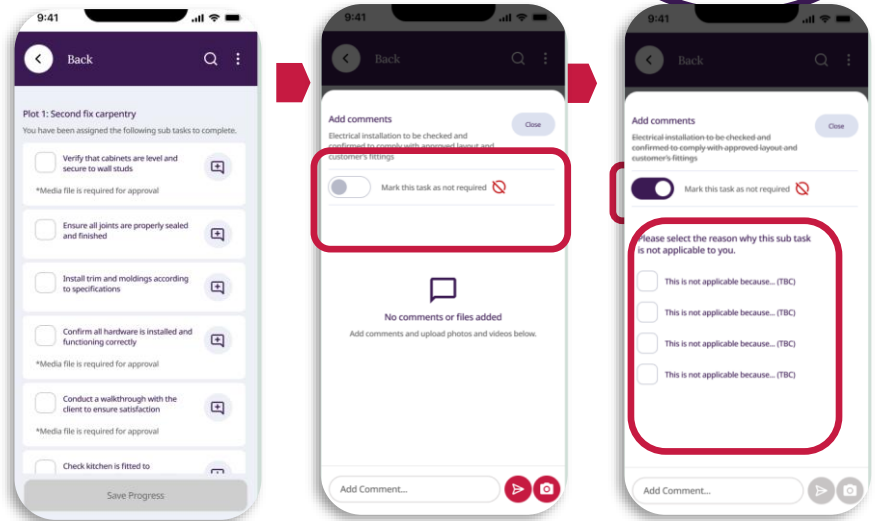
TW BQC Quick Guide
To Not Applicable Task

Subcontractor: Mark a Sub-Task as Not Applicable

Taylor Wimpey

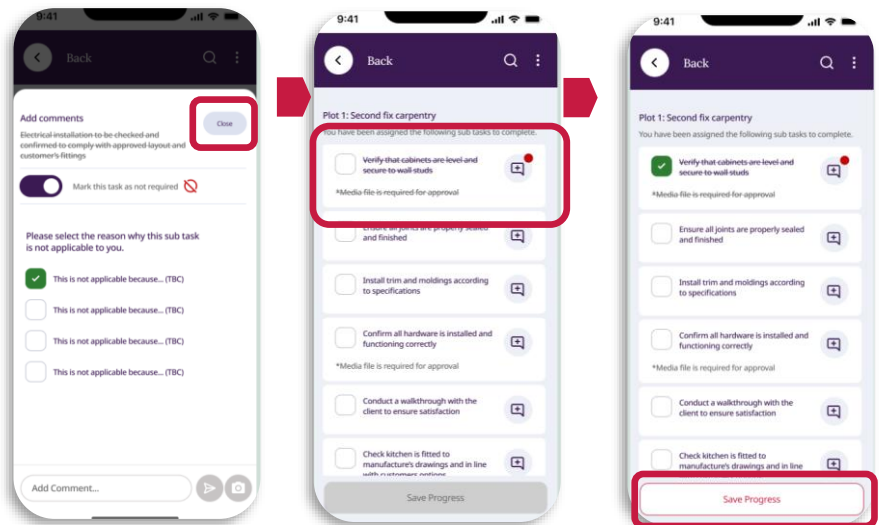
1

- Tap the sub-task to open it
- **Toggle Mark** this task as not required
- Select a **reason** from the list




2

- Tap Close to save
- Sub-task shows strike-through + grey background
- **Red dot** appears for Site Manager review
- **Complete remaining** sub-tasks and tap **Save Progress**



3

- Tick the N/A sub-task
- Tap **Save Progress**
- Complete all other sub-tasks
- Tap **Submit**
- Submission **confirmation** appears

 You can remove the N/A setting only before submitting

