

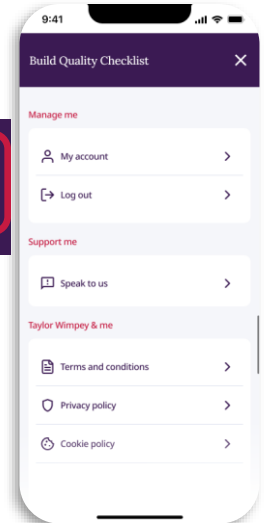
# All Users

TW BQC Quick Guide  
To More Options Menu

# Log Out

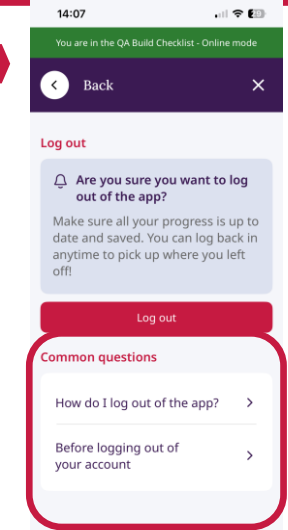
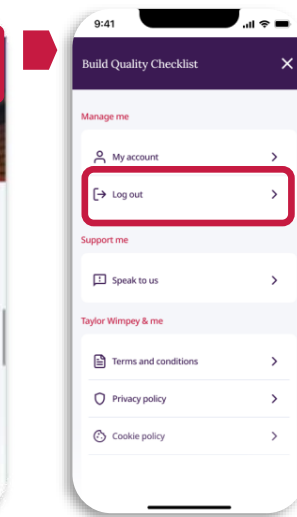
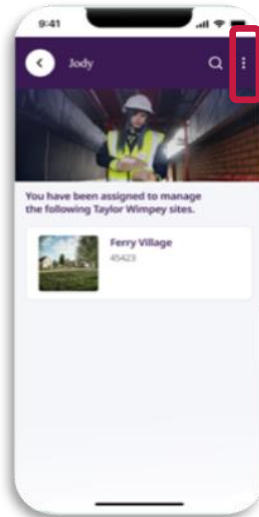
1

- Tap the 3-dot menu to open **More Options**
- The **More Options** menu includes:
  - My account
  - Log out
  - Speak to us
  - Terms and conditions
  - Privacy policy
  - Cookie policy



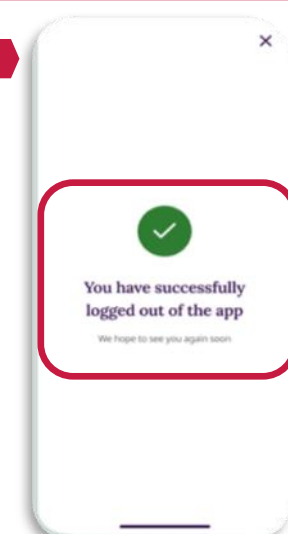
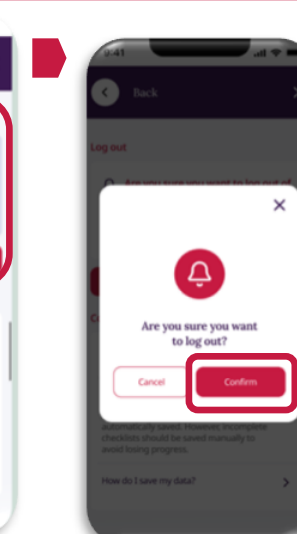
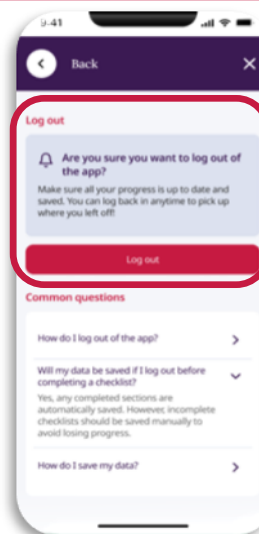
2

- Tap the 3 dots for More Options
- Select Log Out from the list of options
- Common questions are shown on this screen to help you understand how your data is saved before logging out.



3

- A warning message (bell icon) will appear to remind you to ensure your progress is saved before logging out
- Tap Log out if you are happy your work has saved
- Tap Confirm
- A success message will appear to show you have logged out successfully

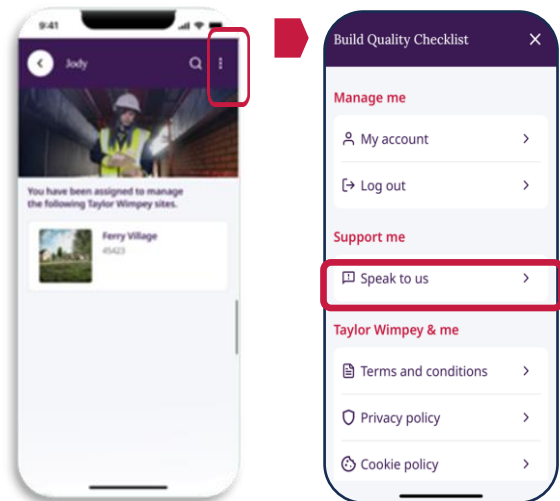


# Speak to Us

Taylor Wimpey

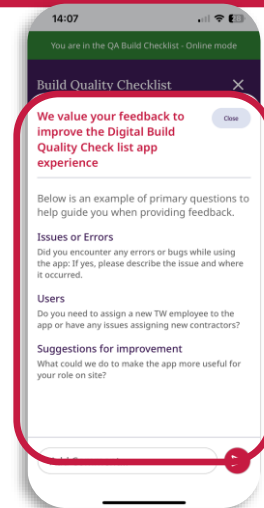
1

- Tap the 3-dot menu for More Options
- Select **Speak to Us** from the list of options



2

- The Speak to Us screen shows guidance to help you choose the right type of message:
  - Issues or Errors: describe what happened and where
  - Users: e.g., assigning TW employees in the app
  - Suggestions for Improvements: ideas that would help improve the app



3

- Type your message in the comment box
- Tap the Send button to submit



If you need to report an issue. Follow the guidance in **How to Report System Issues Effectively** for what to include in your message. **Screenshots cannot be uploaded** in the app, so include as much detail as possible.

