

Trade	Appliances	Revision	C
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Project Overview:

Brief overview of the project, site or phase providing relevant information

A. Product Selector					
Products must be purchased through our Group National Suppliers. Please refer to the UK National Sales Specification.					
Code	Item	Included	Product Selector Item	Product	
A	1	✓	Appliances Manufacturer - Primary Contact	Beko: katieoshea@beko.com B/S/H: neil.gregory@bshg.com	

B. Key Information				
Code	Item	Included	Scope of Works Item	
Quality & Compliance				
B	1	✓	Supply labour, materials, tools, plant, equipment and fixings in accordance with the relevant site specific drawings, details, schedules and below details:	
B	2	✓	Materials and workmanship to comply to current:	
B	2.1	✓	NHBC standards and recommendations.	
B	2.2	✓	<i>British standards code of practice</i>	
B	2.3	✓	<i>TW UK Construction Specification and details</i>	
B	2.4	✓	<i>House type working drawings</i>	
B	2.5	✓	<i>Framework Agreement</i>	
B	2.6	✓	<i>Standard details</i>	
B	2.7	✓	<i>Manufacturer instructions</i>	
B	2.8	✓	TW Customer Quality Approach (CQA) document.	
B	2.9	✓	TW Production Manual.	
B	2.10	✓	Customer Service Policy.	
B	2.11	✓	Air Tightness Best Practice Manual	
B	2.12	✓	BSA Contractors Guidance	
B	3	✓	If there is a conflict between building regulations, British standards, NHBC guidelines and TW UK construction specification. The contractor is to contact and confirm with the TW BU Technical department prior to installation.	
B	4	✓	You must provide supervision and ensure all works are fully checked and completed prior to offering to Taylor Wimpey Site management. TW Build Quality Checklist (BQC) must also be signed by the contractor and TW.	
B	5	✓	Contractor is not permitted to vary the design without first obtaining prior written approval from the regional technical teams.	
B	6	✓	The contractor to examine the drawings and specifications, and any questions should be raised prior to contract start.	
B	7	✓	It is essential that the Contractor liaises with all other trades associated with the Works to ensure details are constructed correctly and appropriately prior to following work being carried out.	
B	8	✓	All operatives completing gas related installations (in to be gas safe registered and hold all industry standard accreditation (to be supplied with tender).	
Part L Compliance				
B	9.1	✓	Subcontractors are required to pause works to allow for Taylor Wimpey employees to take photos of the six key build stages that must be captured in order to fulfil legislative requirements set by Part L (Conservation of Fuel and Power).	
B	9.2	✓	Subcontractors are required to have robust QA processes in place. Evidence of such may be requested by Taylor Wimpey employees at any point to ensure these processes are being consistently exercised.	
C. HSE				
C	1	✓	Please refer to the HSE Manual.	
C	2	✓	Materials delivered must clearly identify the weight classification for manual handling purposes. Please refer to Taylor Wimpey Health and Safety policy and guidance regarding manual handling.	
D. Materials & Logistics				
D	1	✓	The subcontractor will be responsible for all material handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for sorting, loading, unloading or any other activity on behalf of the Subcontractor. Sufficient resources shall be allowed by the subcontractor for this purpose.	
D	2	✓	The contractor is to coordinate with the site manager/material controller for material requirements daily. No claims for delay due to lack of materials will be accepted.	

D	3	✓	It is the contractor's responsibility to ensure that all surplus materials are correctly stacked on pallets to either be moved back to the compound or moved on to a following plot.
D	4	✓	Appliances to be supplied must be in accordance with the national sales specification (Option 4) and the social housing specification.
D	5	✓	Materials or fixing supplied by the contractor to be in accordance with the product manufacturers recommendations.
E. Waste			
E	1	✓	All waste to be removed from site at the time of installation and working area to remain and be left in a clean and tidy state. Any material movement to or from site must comply with waste regulations, transfer tickets must be made available, and the weight or volume of waste taken from site must be made available to TW upon request.
E	2	✓	It is the contractor's responsibility to ensure minimal wastage of materials. TW reserves the right to levy charges against the contractor in the event of excess materials wastage.
E	3	✓	The TW Site Management team should be made aware of any surplus material for reuse in other plots.
F. Cleaning & Protection			
F	1	✓	Please refer to Protection Guidance in S21 of the Production Manual.
F	2	✓	It is the contractor's responsibility to ensure that all their work is suitably protected, in line with S21 of the Production Manual.
F	3	✓	Should the contractor feel that adequate protection has not been provided by other trades for them to safely carry out their works, it is the responsibility of the contractor to notify the TW site manager.
F	4	✓	Supply and fit protection to all surrounding surfaces and fittings, doors etc. to protect from damage during installation.
F	5	✓	Re-fix any part of the kitchen or protection removed from kitchen units during the Work

Project Tasks			
Note to TW - where a section is highlighted, there is a choice, please pick the relevant options to be included in the scope using the drop downs.			
Code	Item	Included	Scope of Works Item
G. Quotation & Inclusions			
G	1	✓	Quotation to be broken down in labour & materials.
G	2	✓	Price to be fixed for a minimum of 12 months'.
G	3	✓	Provide a rate for ceiling mounted cooker hoods where required as a Sales extra.
H. Project Tasks			
H	1	✓	Supply only templates for kitchen fitters to make cut outs in work tops etc. at the time of installation of applicable units.
H	2	✓	Supply in advance to the kitchen unit manufacturer sizes for appliance housings and decor doors.
H	3	✓	Make all gas, electric and/or water connections to supplied services as necessary in accordance with the manufacturer's instructions and to the satisfaction of current service bodies.
H	4	✓	Supply and fit all appliances, making fixings to carcasses where appropriate
H	5	✓	All gas hobs are to have a flame supervision device (FSD).
H	6	✓	Hob to be installed.
H	7	✓	Supply and fit extension hoses where required. No E/O charges will be accepted for these.
H	8	✓	Vent kit to cooker hood extractor to be supplied by appliance installer.
H	9	✓	Fit only hob separators to pan/cutlery draw beneath hob. Separators to be supplied by others.
H	10	✓	Fit only decor doors, panels, etc. to integrated appliances ensuring the door is lined through with adjacent units. Doors and panels supplied by others
H	11	✓	Run washers and dishwashers through a cycle (ensuring that water empties).
H	12	✓	Clean and commission appliances and leave in working order.
H	13	✓	Carry out relevant gas tests. To be carried out by a Gas Safe Registered Engineer.
H	14	✓	Explain and demonstrate in order to train Site and Sales staff in the operation of appliances.
H	15	✓	Provide Site Manager with details of necessary regular servicing or maintenance together with copies of any guarantees, ensuring manufacturers serial Numbers are noted on the operating manuals. Operating manuals to be left with Site Manager
H	16	✓	Obtain signed satisfaction note from Site Management on completion of each plot.

Open text box - to be used to capture any comment or amendments to be assessed and included on future SOWs.

Item	Included	Scope of Works Item

Date:

Signature: