

Trade	Roof Covering	Revision	A
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Project Overview:
Brief overview of the project, site or phase providing relevant information

A. Product Selector

Products must be purchased through our Group National Suppliers.

Code	Item	Included	Product Selector Item	Product
A	1	✓	Roof Tiles: Primary Contact	Monier Redland Ltd: John Hough - john.hough@bmgigroup.com Russell Building Products Ltd: Alan Young - alan.young@russellrooftiles.com
A	2	✓	Roof Tiles: Secondary Contact	Monier Redland Ltd: Fraser Biles - fraser.biles@bmgigroup.com Russell Building Products Ltd: James Pendleton - james.pendleton@russellrooftiles.com
A	3	✓	Ancillaries (vents, ridges etc): Primary Contact	Monier Redland Ltd: John Hough - john.hough@bmgigroup.com Russell Building Products Ltd: Alan Young - alan.young@russellrooftiles.com
A	4	✓	Ancillaries (vents, ridges etc): Secondary Contact	Monier Redland Ltd: Fraser Biles - fraser.biles@bmgigroup.com Russell Building Products Ltd: James Pendleton - james.pendleton@russellrooftiles.com

B. Key Information

Code	Item	Included	Scope of Works Item
Quality & Compliance			
B	1	✓	Supply all labour, tools, equipment, materials and fixings to carry out all roofing tiling works in accordance with the relevant site specific drawings, details, fixing schedules and below details:
B	2	✓	Materials and workmanship to comply to current:
B	2.1	✓	NHBC standards and recommendations.
B	2.2	✓	British standards code of practice
B	2.3	✓	TW UK Construction Specification and details
B	2.4	✓	Framework Agreement
B	2.5	✓	House type working drawings
B	2.6	✓	Standard details
B	2.7	✓	Manufacturers' instructions.
B	2.8	✓	TW Customer Quality Approach (CQA) document.
B	2.9	✓	TW Production Manual.
B	2.10	✓	Current TW Health & Safety Manual.
B	2.11	✓	Customer Service Policy for contractors and suppliers
B	3	✓	If there is a conflict between building regulations, British standards, NHBC guidelines and TW UK construction specification. The contractor is to contact and confirm with the TW BU Technical department prior to installation.
B	4	✓	You must provide supervision and ensure all works are fully checked and completed prior to offering to Taylor Wimpey Site management. TW Build Quality Checklist (BQC) must also be signed by the contractor and TW.
B	5	✓	Contractor is not permitted to vary the design without first obtaining prior written approval from the regional technical teams.
B	6	✓	The contractor to examine the drawings and specifications, and any questions should be raised prior to contract start.
B	7	✓	It is essential that the Contractor liaises with all other trades associated with the Works to ensure details are constructed correctly and appropriately prior to following work being carried out.
B	8	✓	It is the contractor's responsibility to maintain an auditable record with accompanying photographic evidence for all fire barriers which they are responsible for installing on a plot basis.
B	9	✓	The Contractor must ensure that roof tile colouring and product finish quality is consistent to that specified. The Contractor at their own expense shall replace any differential shading that is identified as unacceptable. Where necessary, tiles should be mixed to ensure that any noticeable colour variation is prevented.
B	10	✓	Sorting, gauging and installation of tiles is to be in line with manufacturers' guidance.

C. HSE

C	1	✓	Please refer to the HSE Manual.
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D. Materials & Logistics

D	1	✓	The subcontractor will be responsible for all material handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for sorting, loading, unloading or any other activity on behalf of the Subcontractor. Sufficient resources shall be allowed by the subcontractor for this purpose.
D	2	✓	The contractor is to coordinate with the site manager/material controller for material requirements daily. No claims for delay due to lack of materials will be accepted.
D	3	✓	It is the contractor's responsibility to ensure that all surplus materials are correctly stacked on pallets to either be moved back to the compound or moved on to a following plot.
D	4	✓	All materials and fixing/restraints supplied by the contractor to only be the specified Roof Tile manufacturers products and fixed in accordance with the manufacturers recommendations. Any deviation is not permitted and may invalidate warranties and rebates.
D	5	✓	It is the contractor's responsibility to ensure that they obtain the material installation instructions and site specific fixing schedule.
D	6	✓	It is the Contractor's responsibility to check materials delivered directly to site for any damage, colour variation and correct quantities prior to unloading. Should significant quantities of damaged materials be identified, these must be reported to the supplier before accepting the consignment.
D	7	✓	In the event of a material shortage or extended lead times, materials must not be substituted unless written permission is obtained from TW. For alternative suppliers, the Commercial Director must have a signed dispensation form from Group Supply Chain and Group Technical.
E. Waste			
E	1	✓	All waste to be segregated appropriately to the relevant skip provided and working area to be left in a clean and tidy state. TW reserves the right to levy charges against any contractor who fails to segregate waste effectively. Any material movement to or from site must comply with waste regulations, transfer tickets must be made available, and the weight or volume of waste taken from site must be made available to TW upon request.
E	2	✓	It is the contractor's responsibility to ensure minimal wastage of materials. If a contractor fails to ensure minimal wastage, TW reserves the right to levy charges against the roof tiler.
E	3	✓	The TW Site Management team should be made aware of any surplus material for reuse in other plots.
F. Cleaning & Protection			
F	1	✓	Please refer to Protection Guidance in S21 of the Production Manual.
F	2	✓	It is the contractor's responsibility to ensure that all their work is suitably protected, in line with S21 of the Production Manual.
F	3	✓	Should the contractor feel that adequate protection has not been provided by other trades for them to safely carry out their works, it is the responsibility of the contractor to notify the TW site manager.

Project Tasks			
<i>Note to TW - where a section is highlighted, there is a choice, please pick the relevant options to be included in the scope using the drop downs.</i>			
Code	Item	Included	Scope of Works Item
G. Quotation & Inclusions			
G	1	✓	Quotation to be broken down in labour & materials.
G	2	✓	Price to be fixed for a minimum of 12 months'.
G	3	✓	The contractor is to provide a full inclusive lump sum price per plot in accordance with the House Type working drawings, materials plan, elevation drawings and other tender drawings and information.
G	4	✓	The price must include accurately setting out of works.
G	5	✓	Out of sequence working to be included to low level roofs.
G	6	✓	Tender to include all rates for the 'wet' cutting of roof tiles at valleys. The contractor must ensure that any wet cut residue is cleaned from tiles.
H. Project Tasks			
H	1	✓	Supply and fit leadwork to foot of valleys, ridge of saddles. Supply and install lead only where cavity trays are not installed. Quantities to be assessed using the engineering and planning layouts and included within your average plot prices. Include dressing and patination.
H	2	✓	Room in the roof plots are supplied and installed by others.
H	3	✓	Fit ARC eaves insulator. To be supplied by TW.
H	4	✓	Fit ARC tile batten barrier. To be supplied by TW.
H	5	✓	Fit ARC soffitt slab including mechanical fixings. To be supplied by TW.
H	6	✓	Fit ARC u-barrier. To be supplied by TW.
H	7	✓	Supply and fit tiling and counter battens, where required.
H	8	✓	Supply and fit GRP valley trough.
H	9	✓	Mechanically fix all ridge and hip tiles.

H	10	✓	Any sawn or cut batten ends embedded in mortar must be liberally treated with wood preservative.
H	11	✓	Supply & fit vent tiles, set out in accordance with house type designs, quantity to be assessed at the risk of the roofing contractor, no variations for changes to the design will be entertained.
H	12	✓	All connectors and adapters must be colour matched to the tile selection for that plot.
H	13	✓	Tile all chimney shoulders (where applicable)
H	14	✓	Supply and fit Eaves Comb Filler / bird baffle (where applicable)
H	15	✓	Remove protective film and cleaning of fascia, soffit and barge board on completion of works.
H	16	✓	Supply and fit of over fascia vents.
H	17	✓	Supply and fit tile hanging as per drawings. To be complete with moisture barriers, battens, suitable fixings and intumescent fire barriers, where applicable. Where indicated tiling should include for neat Winchester cutting where appropriate and / or the inclusion of special angled tiles.
H	18	✓	At raking abutments, such as gable ends, tiles are to be applied cut in a "Winchester" cut finish where specified on the drawing.
H	19	✓	Low level roofs as per drawings and site specific finishes schedule.
H	20	✓	Install roof lights including relevant flashing kits (where applicable).
H	21	✓	Supply and fit all Leadwork and / or flashing kits as per the drawings. Dressing to include patination oil.
H	22	✓	Use lead mastic for pointing, and chasing out of brickwork joints
H	23	✓	Dry Fixings to be assumed to all roofs and to include dry ridge, dry valley and dry verges systems unless otherwise specified.
H	24	✓	Where ridges and verges are installed with mortar they should be bedded and not pointed.
H	25	✓	Supply and fit of timber tilt fillet to dormers.

Open text box - to be used to capture any comment or amendments to be assessed and included on future SOWs.

Item	Included	Scope of Works Item

Date:

Signature: