

Trade	Roof Covering	Revision	C
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Project Overview:

Brief overview of the project, site or phase providing relevant information

<u>A. Product Selector</u>				
<u>Products must be purchased through our Group National Suppliers.</u>				
Code	Item	Included	Product Selector Item	Product
A	1	✓	Roof Tiles: Primary Contact	Monier Redland Ltd: John Hough - john.hough@bmigroup.com Fraser Biles - fraser.biles@bmigroup.com
				Russell Building Products Ltd: Alan Young - alan.young@russellrooftiles.com James Pendleton - james.pendleton@russellrooftiles.com
A	3	✓	Ancillaries (vents, ridges etc): Primary Contact	Monier Redland Ltd: John Hough - john.hough@bmigroup.com Fraser Biles - fraser.biles@bmigroup.com
				Russell Building Products Ltd: Alan Young - alan.young@russellrooftiles.com James Pendleton - james.pendleton@russellrooftiles.com
				Ibstock (Forticrete): Alan Emery - Alan.Emery@ibstock.co.uk
				Wienerberger (Sandtoft): Anna Parfitt - anna.parfitt@wienerberger.com

B. Key Information				
Code	Item	Included	Scope of Works Item	
Quality & Compliance				
B	1	✓	Supply all labour, tools, equipment, materials and fixings to carry out all roofing tiling works in accordance with the relevant site specific drawings, details, fixing schedules and below details:	
B	2	✓	Materials and workmanship to comply to current:	
B	2.1	✓	NHBC standards and recommendations.	
B	2.2	✓	<i>British standards code of practice</i>	
B	2.3	✓	<i>TW UK Construction Specification and details</i>	
B	2.4	✓	<i>Framework Agreement</i>	
B	2.5	✓	<i>House type working drawings</i>	
B	2.6	✓	<i>Standard details</i>	
B	2.7	✓	<i>Manufacturers' instructions,</i>	
B	2.8	✓	TW Customer Quality Approach (COA) document.	
B	2.9	✓	TW Production Manual.	
B	2.10	✓	Customer Service Policy.	
B	2.11	✓	Air Tightness Best Practice Manual	
B	2.12	✓	TW Current Health & Safety Manual	
B	2.13	✓	BSA Contractors Guidance	
B	3	✓	If there is a conflict between building regulations, British standards, NHBC guidelines and TW UK construction specification. The contractor is to contact and confirm with the TW BU Technical department prior to installation.	
B	4	✓	You must provide supervision and ensure all works are fully checked and completed prior to offering to Taylor Wimpey Site management. TW Build Quality Checklist (BQC) must also be signed by the contractor and TW.	
B	5	✓	Contractor is not permitted to vary the design without first obtaining prior written approval from the regional technical teams.	
B	6	✓	The contractor to examine the drawings and specifications, and any questions should be raised prior to contract start.	
B	7	✓	It is essential that the Contractor liaises with all other trades associated with the Works to ensure details are constructed correctly and appropriately prior to following work being carried out.	
B	8	✓	It is the contractor's responsibility to maintain an auditable record with accompanying photographic evidence for all fire barriers which they are responsible for installing on a plot basis.	
B	9	✓	The Contractor must ensure that roof tile colouring and product finish quality is consistent to that specified. The Contractor at their own expense shall replace any differential shading that is identified as unacceptable. Where necessary, tiles should be mixed to ensure that any noticeable colour variation is prevented.	
B	10	✓	Sorting, gauging and installation of tiles is to be in line with manufacturers' guidance.	
B	11	✓	Taylor Wimpey reserves the right to recover £50 per Reportable Item received by the Subcontractor at the end of each quarter.	
Part L Compliance				
B	12.1	✓	Subcontractors are required to pause works to allow for Taylor Wimpey employees to take photos of the six key build stages that must be captured in order to fulfil legislative requirements set by Part L (Conservation of Fuel and Power).	

B	12.2	✓	Subcontractors are required to have robust QA processes in place. Evidence of such may be requested by Taylor Wimpey employees at any point to ensure these processes are being consistently exercised.
C. HSE			
C	1	✓	Please refer to the HSE Manual.
C	2	✓	All relevant contractors must complete ARC's mandatory e-learning training on product installation by October 2025 to ensure compliance with Building Safety Act obligations. This can be accessed via the following link https://www.arcbuildingsolutions.co.uk/protect/knowledge/vle/
D. Materials & Logistics			
D	1	✓	The subcontractor will be responsible for all material handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for sorting, loading, unloading or any other activity on behalf of the Subcontractor. Sufficient resources shall be allowed by the subcontractor for this purpose.
D	2	✓	The contractor is to coordinate with the site manager/material controller for material requirements daily. No claims for delay due to lack of materials will be accepted.
D	3	✓	It is the contractor's responsibility to ensure that all surplus materials are correctly stacked on pallets to either be moved back to the compound or moved on to a following plot.
D	4	✓	All materials and fixing/restraints supplied by the contractor to only be the specified Roof Tile manufacturers products and fixed in accordance with the manufacturers recommendations. Any deviation is not permitted and may invalidate warranties and rebates.
D	5	✓	It is the contractor's responsibility to ensure that they obtain the material installation instructions and site specific fixing schedule.
D	6	✓	It is the Contractor's responsibility to check materials delivered directly to site for any damage, colour variation and correct quantities prior to unloading. Should significant quantities of damaged materials be identified, these must be reported to the supplier before accepting the consignment.
D	7	✓	In the event of a material shortage or extended lead times, materials must not be substituted unless written permission is obtained from TW. For alternative suppliers, the Commercial Director must have a signed dispensation form from Group Supply Chain and Group Technical.
E. Waste			
E	1	✓	All waste to be segregated appropriately to the relevant skip provided and working area to be left in a clean and tidy state. TW reserves the right to levy charges against any contractor who fails to segregate waste effectively. Any material movement to or from site must comply with waste regulations, transfer tickets must be made available, and the weight or volume of waste taken from site must be made available to TW upon request.
E	2	✓	It is the contractor's responsibility to ensure minimal wastage of materials. If a contractor fails to ensure minimal wastage, TW reserves the right to levy charges against the roof tiler.
E	3	✓	The TW Site Management team should be made aware of any surplus material for reuse in other plots.
F. Cleaning & Protection			
F	1	✓	Please refer to Protection Guidance in S21 of the Production Manual.
F	2	✓	It is the contractor's responsibility to ensure that all their work is suitably protected, in line with S21 of the Production Manual.
F	3	✓	Should the contractor feel that adequate protection has not been provided by other trades for them to safely carry out their works, it is the responsibility of the contractor to notify the TW site manager.

Project Tasks			
<i>Note to TW - where a section is highlighted, there is a choice, please pick the relevant options to be included in the scope using the drop downs.</i>			
Code	Item	Included	Scope of Works Item
G. Quotation & Inclusions			
G	1	✓	Quotation to be broken down in labour & materials.
G	2	✓	Price to be fixed for a minimum of 12 months'.
G	3	✓	The contractor is to provide a full inclusive lump sum price per plot in accordance with the House Type working drawings, materials plan, elevation drawings and other tender drawings and information.
G	4	✓	The price must include accurately setting out of works.
G	5	✓	Out of sequence working to be included to low level roofs.
G	6	✓	Tender to include all rates for the 'wet' cutting of roof tiles at valleys. The contractor must ensure that any wet cut residue is cleaned from tiles.
H. Project Tasks			
H	1	✓	Supply and fit leadwork to foot of valleys, ridge of saddles. Supply and install lead only where cavity trays are not installed. Quantities to be assessed using the engineering and planning layouts and included within your average plot prices. Include dressing and patination.
H	2	✓	Room in the roof plots are supplied and installed by others.

Open text box - to be used to capture any comment or amendments to be assessed and included on future SOWs.		
Item	Included	Scope of Works Item

Signature: _____