Trade Insulation Loft (Timber Frame) Revision B

## Project Overview:

Brief overview of the project, site or phase providing relevant information

A. Product Selector					
Products must be purchased through our Group National Suppliers.					
Code	Item	Included	Product Selector Item	Product	
А	1	<b>√</b>	Insulation - Cavity (blown fibre) & Loft - Primary Contact	Knauf Insulation Ltd: James Hulbert - james.hulbert@knaufinsulation.com Matthew Prowse - matthew.prowse@knaufinsulation.com	
А	2	✓	Insulation - Cavity (blown fibre) & Loft - Contracting Contact (Manufacturer)	Knauf Insulation Ltd: Steve Morris steve.morris@knaufinsulation.com	
А	4	<b>~</b>	Builders Merchant: Primary Contact	Travis Perkins:  Neil Henderson - neil.henderson@travisperkins.co.uk  Greg McBain - greg.mcbain@travisperkins.co.uk  Jewson:  Clare Hadfield - clare.hadfield@sgbd.co.uk  Wayne Brett - Wayne.Brett@jewson.co.uk	

			B. Key Information			
Code	Item	Included	Scope of Works Item			
			Quality & Compliance			
В	1	✓	Supply all labour, tools, equipment, materials and fixings to carry out all insulation works in accordance with the relevant site specific drawings, details, schedules and below details.			
В	2	✓	Materials and workmanship to comply to current:			
В	2.1	✓	NHBC standards and recommendations,			
В	2.2	✓	British standards code of practice			
В	2.3	✓	TW UK Construction Specification and details			
В	2.4	✓	Framework Agreement			
В	2.5	✓	House type working drawings			
В	2.6	✓	Standard details			
В	2.7	✓	Manufacturer instructions			
В	2.8	✓	Supafil Best Practice Guide			
В	2.9	✓	TW Customer Quality Approach (CQA) document,			
В	2.10	✓	TW Production Manual,			
В	2.11	✓	Customer Service Policy,			
В	2.12	✓	Air Tightness Best Practice Manual			
В	2.13	✓	TW Current Health & Safety Manual			
В	2.14	✓	BSA Contractors Guidance			
В	3	✓	f there is a conflict between building regulations, British standards, NHBC guidelines and TW UK construction specification. The contractor is to contact and confirm with the TW BU Technical department prior to installation.			
В	4	✓	You must provide supervision and ensure all works are fully checked and completed prior to offering to Taylor Wimpey Site management. TW Build Quality Checklist (BQC) must also be signed by the contractor and TW.			
В	5	✓	Contractor is not permitted to vary the design without first obtaining prior written approval from the regional technical teams.			
В	6	✓	The contractor to examine the drawings and specifications, and any questions should be raised prior to contract start.			
В	7	✓	It is essential that the Contractor liaises with all other trades associated with the Works to ensure details are constructed correctly and appropriately prior to following work being carried out.			
В	8	✓	All Cavity wall insulation should be based on a 100mm clear cavity width unless stated on house type drawing.			
В	9	✓	The Taylor Wimpey Site Manager is responsible for ensuring that the house is ready for the insulation to be installed as per the Taylor Wimpey Supafil® Housebuilder Guide			
В	10	✓	The contractor must use the test box prior to installation to complete a density check to calibrate the machine settings. The test box should be completely filled with a specified weight of product as per manufacturer's instructions.			
В	11	✓	The Contractor is responsible for reporting to the Site Manager if the plot is not in an acceptable state, including roof tiling not being complete, windows not installed or meter boxes not installed. Under no circumstances is the Contractor to carry out work in these scenarios, unless written dispensation is received by TW.			

Insulation certificates fotoming installation must be provided on a gial by glob basis to the sile team for them to include in photographic evidence eports to the customer to ensure full compliance with Part I, Probe evidence.  Part I. Compliance  8 14.1	В	12	✓	On completion of each operation on each unit, the Contractor must offer work for inspection and issue a certificate of completion for the Site Managers approval, confirming that all work has been carried out in compliance with the requirements of the appropriate regulating bodies.			
B 14.1   Subcontractors are required to pause works to allow for Taylor Wimpey employees to take photos of the six key build stages that must be captured in order to fulfil figislative requirements set by Part L (Conservation of Fuel and Power).  CHSE  C 1   Please refer to the HSE Manual.  D. Materials & Logistics  The subcontractor will be responsible for all material handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for a final handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for a final handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for a final handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for a final handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for a final handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for a final handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for a final handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for a final handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be subcontractor's responsibility to ensure that all surplus materials are correctly stacked on palettes to either be moved back to the compound or moved on to a following plot.  It is the Contractor's responsibility to ensure that all surplus materials are correctly stacked on palettes to either be moved back to the compound or moved on to a following plot.  It is the Contractor's r	В	13	✓				
a 14.2 Subcontractors are required to have robust QA processes in place. Evidence of such may be requested by Taylor Wimpey employees at any point to ensure these processes are being consistently exercised.  C 1				Part L Compliance			
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	F	3	✓				

Project Tasks  Note to TW - where a section is highlighted, there is a choice, please pick the relevant options to be included in the scope using the drop downs.							
Code	Item	Included	Scope of Works Item				
			G. Quotation & Inclusions				
G	1	✓	Quotation to be broken down in labour & materials.				
G	2	✓	Price to be fixed for a minimum of 12 months'.				
G	3	✓	Out of sequence working to be included to separating walls and stairwells.				
			H. Project Tasks				
н	1	✓	External wall panels - Supply and fit insulation between studs and VCL to room wall face.				
Н	2	✓	Separating wall panels - Supply and fit acoustic insulation between studs.				
Н	3	✓	Internal acoustic partitions - Supply and fit acoustic insulation between studs.				

н	4	✓	Room In the Roof - Insulation supplied and fitted by others.			
Н	5	✓	insulation to be tight fitted with tight butt joints.			
Н	6	✓	P Boxing - Supply and fit acoustic insulation to SVP boxing continuing into the floor zones.			
н	7	✓	Upper floor void above integral garages - Supply and fit insulation to fully fill the floor zone including insulation restraint.			
н	8	✓	Upper floor void above FOG garages - Supply and fit insulation to fully fill the floor zone including insulation restraint.			
н	9	✓	Upper floor void apartments - Supply and fit acoustic insulation to partially fill the floor zone including insulation restraint.			
н	10	✓	ow level projection, entrance and bay roofs voids - Supply and fit insulation laid in layers between and over ceiling chords.			
н	11	✓	lain Roof Void - Supply and fit insulation laid in layers between and over ceiling chords.			
н	12	✓	VCL to have lapped joints, be free from holes and be fully sealed with vertical DPC at wall junctions and around all services and openings.			
н	13	✓	/here recessed downlights fitted as customer extras, loft insulation is to be laid over the downlights and not lapped down the side.			
н	14	✓	Due care and attention must be taken in roof voids to prevent damage to ceiling boards or plumbing and electrical carcassing. Insulation must be secured neatly around the loft hatch access to prevent insulation from preventing access or falling out of place. The Contractor must ensure downlights are not covered.			
н	15	✓	The Insulation Contractor must ensure that insulation is inserted between the last 'I' beam and the wall face.			
Н	16	✓	Thermal imaging to be conducted to 3 of the first 10 plots constructed on any given site and then 1 in every 5 plots constructed thereafter. Please refer to build phase plan for scheduling details. The reports from the Thermal Imaging Surveys must be submitted to the local TW Technical department unless otherwise advised.			
Н	17	✓	The Contractor must provide the product information for each plot to TW, to be passed on to the customer for warranty purposes.			

н	17	✓	The Contractor must provide	the produ	uct information for each plot to TW, to be passed on to the customer for warranty purposes.
		Op	en text box - to be used to	capture a	ny comment or amendments to be assessed and included on future SOWs.
Item	Ir	ncluded			Scope of Works Item
				ı	
Date:					Signature: