

Trade	PCC Floors	Revision	B
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**Project Overview:**

Brief overview of the project, site or phase providing relevant information

A. Product Selector				
Products must be purchased through our Group National Suppliers.				
Code	Item	Included	Product Selector Item	Product
A	1	✓		

B. Key Information				
Code	Item	Included	Scope of Works Item	
Quality & Compliance				
B	1	✓	Design, supply, deliver and install precast concrete floors and staircases to Apartments and precast concrete floors to flats over garages.	
B	2	✓	Materials and workmanship to comply to current:	
B	2.1	✓	<a href="#">NHBC standards and recommendations.</a>	
B	2.2	✓	<a href="#">British standards code of practice</a>	
B	2.3	✓	<a href="#">Local regulations</a>	
B	2.4	✓	<a href="#">TW UK Construction Specification and details</a>	
B	2.5	✓	<a href="#">Framework Agreement</a>	
B	2.6	✓	<a href="#">House type working drawings</a>	
B	2.7	✓	<a href="#">Standard details</a>	
B	2.8	✓	<a href="#">Manufacturer instructions</a>	
B	2.9	✓	<a href="#">TW Customer Quality Approach (CQA) document.</a>	
B	2.10	✓	<a href="#">TW Production Manual.</a>	
B	2.11	✓	<a href="#">Customer Service Policy.</a>	
B	2.12	✓	<a href="#">Air Tightness Best Practice Manual</a>	
B	2.13	✓	<a href="#">TW Current Health &amp; Safety Manual</a>	
B	3	✓	If there is a conflict between building regulations, British standards, NHBC guidelines and TW UK construction specification. The contractor is to contact and confirm with the TW BU Technical department prior to installation.	
B	4	✓	You must provide supervision and ensure all works are fully checked and completed prior to offering to Taylor Wimpey Site management. TW Build Quality Checklist (BQC) must also be signed by the contractor and TW.	
B	5	✓	Contractor is not permitted to vary the design without first obtaining prior written approval from the regional technical teams.	
B	6	✓	The contractor to examine the drawings and specifications, and any questions should be raised prior to contract start.	
B	7	✓	It is essential that the Contractor liaises with all other trades associated with the Works to ensure details are constructed correctly and appropriately prior to following work being carried out.	
B	8	✓	Design drawings to be provided to Taylor Wimpey on award of the contract, these will then be vetted and returned to allow commencement of the construction of PCC floors.	
B	9	✓	All works to be carried out in accordance with Pre-casting flooring federation (PFF) code of practice for the safe erection of concrete flooring and associated components.	
Part L Compliance				
B	10.1	✓	Subcontractors are required to pause works to allow for Taylor Wimpey employees to take photos of the six key build stages that must be captured in order to fulfil legislative requirements set by Part L (Conservation of Fuel and Power).	
B	10.2	✓	Subcontractors are required to have robust QA processes in place. Evidence of such may be requested by Taylor Wimpey employees at any point to ensure these processes are being consistently exercised.	
C. HSE				
C	1	✓	Please refer to the HSE Manual.	
D. Materials & Logistics				
D	1	✓	The subcontractor will be responsible for all material handling applicable to their trade. TW will make available, where possible, a forklift and driver. The driver will not be responsible for sorting, loading, unloading or any other activity on behalf of the Subcontractor. Sufficient resources shall be allowed by the subcontractor for this purpose.	
D	2	✓	The contractor is to coordinate with the site manager/material controller for material requirements daily. No claims for delay due to lack of materials will be accepted.	
D	3	✓	It is the contractor's responsibility to ensure that all surplus materials are correctly stacked on pallets to either be moved back to the compound or moved on to a following plot.	

E. Waste			
E	1	✓	All waste to be removed from the plot and placed in the appropriate skip. The working area to remain and be left in a clean and tidy state. Any material movement to or from site must comply with waste regulations, transfer tickets must be made available, and the weight or volume of waste taken from site must be made available to TW upon request.
E	2	✓	It is the contractor's responsibility to ensure minimal wastage of materials. TW reserves the right to levy charges against the contractor in the event of excess materials wastage.
E	3	✓	The TW Site Management team should be made aware of any surplus material for reuse in other plots.
F. Cleaning & Protection			
F	1	✓	<a href="#">Please refer to Protection Guidance in S21 of the Production Manual.</a>
F	2	✓	It is the contractor's responsibility to ensure that all their work is suitably protected, in line with S21 of the Production Manual.
F	3	✓	Should the contractor feel that adequate protection has not been provided by other trades for them to safely carry out their works, it is the responsibility of the contractor to notify the TW site manager.

Project Tasks			
Note to TW - where a section is highlighted, there is a choice, please pick the relevant options to be included in the scope using the drop downs.			
Code	Item	Included	Scope of Works Item
G. Quotation & Inclusions			
G	1	✓	Quotation to be broken down in labour & materials (to assess any increase claims).
G	2	✓	Price to be fixed for a minimum of 12 months'.
G	3	✓	TW to supply an appropriate sized crane including a fully trained slinger or banksmen.
G	4	✓	A fully inclusive fixed lump sum per unit is required in accordance with TW UK Construction Specification and tender drawings Lump sum prices are to be broken down as follows per house/Flat type:- PCC Upper Floors PCC Stairs Passive Fall Arrest
G	5	✓	Sufficient number of visits to complete the works on site to be included in accordance with the programme provided by the Site Manager. Taylor Wimpey will not entertain costs for additional visit unless prior authorisation given from Commercial.
G	6	✓	Allowance for service holes to PC planks as per working drawings (Provisional sum only, plus E/O cost per hole if required)
G	7	✓	Timed deliveries on articulated/rigid vehicles (subject to site location/access) in accordance with site requirements/programme. Satisfy yourselves that should you need to use rigid vehicles or shorter trailers you have included for these at no additional cost.
G	8	✓	Your quotation must include Solid ends at bearings and drainage holes, you also need to include for making good of the drainage points.
H. Project Tasks			
H	1	✓	Wet mortar will be provided to allow planks to be bedded on site. All grouting is to be allowed for.
H	2	✓	Clean surrounding work areas.
H	3	✓	Supply, delivery, off-loading and installation of sufficient structural precast concrete floor beams/blocks and stairs to form upper floors/stairs to the relevant apartment types.
H	4	✓	Drainage or weep holes are to be formed beneath the slabs and re-drilled if necessary.
H	5	✓	Beams and stairs are to have lifting eyes. Any damage to blockwork caused by using chains around the beams or stairs will be charged to the contractor.
H	6	✓	If beams are too heavy to be lifted into place by either the contractor's mobile crane or Company tower crane (if previously negotiated) then subcontractor to allow for splitting beams or stairs. If the units have already been manufactured then the contractor is to allow them to be cut.

Open text box - to be used to capture any comment or amendments to be assessed and included on future SOWs.		
Item	Included	Scope of Works Item

Date:

Signature: