**Assistant Site Manager**

We are seeking to appoint an energetic and enthusiastic Assistant Site Manager to work alongside the Site Manager managing the team and efficiently supporting in all areas of the house building process. This role is vital to the Production team within the business unit and to well-being of the company as you will be managing quality standards that align directly to customer expectations.

The Assistant Site Manager will assist the Site Manager to ensure health and safety on site, material supplies are available, manage both direct employees and subcontractors, make sure risk assessments are completed and most importantly project manage the build process from the ground up to each plot of site.

This role is a stepping stone to a fully-fledged Site Manager position but also takes its own very important place within the organisation, providing vital day to day support. Our sites could not run successfully without strong Assistant Site Managers.

The successful candidate will have worked onsite before and be familiar with the key aspects of site management. They will also need to demonstrate the ability to plan and organise the workload whilst being comfortable making decisions that positively impact the experience of our customers.

**The Role:**

* Assist the Site Manager in the planning and programming of site activities ensuring the work is completed in a safe manner.
* Ensure all site personnel comply with the Construction Health and Safety Regulations 1974 as amended together with the Taylor Wimpey Health and Safety Procedures Manual.
* Liaise with the sales executive, buying department and sub-contractors regarding customer options, variations and issues.
* Work collaboratively with local authorities and the house building standards body to ensure stage completions comply with agreed checks.
* Supervise the quality of work carried out by the sub-contractors and materials supplied by the manufacturers.
* Assist the site manager applying the company operating framework rules in respect of street scene and waste control.

**The Person:**

* Trade background
* Detailed knowledge of building process
* First aid qualified
* Excellent organisational and project management skills
* Attention to detail

**In order to be successful in this role you must be able to prove eligibility to work in the UK.**

**The Company:**

Taylor Wimpey is a FTSE 100 business and one of the largest residential developers in the UK, building new homes and communities across England, Scotland and Wales.

Our vision is to become the UK’s leading residential developer for creating value and delivering quality. We build over 10,000 homes each year, from one-bedroom apartments to six-bedroom houses all across the country.

Our people are passionate about the house building industry and about our customers. Culturally we pride ourselves in having a diverse work force with an opportunity to grow a career in a variety of environments. We look to develop our people in the skills and areas they are most interested in so if you are looking to join a thriving company going through an exciting period then please get in touch.