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| Job Title: | FINANCE DIRECTOR | | |
| **Business:** | **Taylor Wimpey North West** | | |
| **Location:** | **Warrington** | | |
| **Reports to:** | **Managing Director** | | |
| **Direct Reports:** | Finance Manager, Finance Assistants x 5 |  | |
| **Main Interfaces** | Regional Board of Directors, all regional staff, senior group and divisional management. Auditors, suppliers, government inspectors, clients. | |  |

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| Overall Purpose |
| Work with the Regional Managing Director and board members to plan and develop the regional business.  Ensure that regional finance and accounting requirements are accurately and efficiently carried out in accordance with recognised accounting standards, group requirements and within set deadlines.  Ensure that financial information provided to local management and to group is in accordance with the requirements set out in group manuals and procedures.  Challenge and encourage fellow directors to achieve and exceed the financial performance laid out in the business plan/budget.  Work with the Board to identify business risks and ensure appropriate care is taken in the corporate governance of the company. |

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| Key Activities |
| Finance |
| * Ensure accurate and timely preparation and reporting of monthly management, annual statutory accounts, profit and cash forecasts, budgets and projections. * Ensure accounting standards and internal control procedures are acceptable to internal and external auditors. * Advise on the cashflow implications of management decisions and manage the regions cashflow on a day to day basis. * Ensure that commercial information and procedures that directly impact on financial accounts and management information are in accordance with group manuals and procedures. * Be an advisor and provide to regional staff help, guidance and assistance on company accounting, taxation and financial matters. |

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| Key Activities |
| Director responsibilities |
| * Participation in the management of the business including land purchase exercise appraisals. * Be actively involved in site excellence visits. * Be proactive in promoting awareness of corporate governance and directors responsibilities. |

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| **Administration** |
| * Direct, manage and appraise staff within the finance function. * Be responsible for actively promoting HR policies, standards and procedures. * Be responsible for regional payroll and personnel administration. * Direct the office management of the business unit office and provide support services for associated sites. |

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| IT |
| * Maintain IT security standards and adherence to the Group’s Computer Guidelines. * Liaise with IT director regarding business IT requirements. |

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| Key Competences |
| * Business awareness. * Customer focus. * Decision making. * Integration. * Interpersonal influence. * Managing and measuring. * People development. * Strategic thinking. * Team commitment. * Thoroughness. |

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| Key Experience |
| * ACA, ACCA or CIMA and/or MBA qualified. * Previous industry experience. * Previous experience as Finance Director or Accounts Manager/Company Accountant. * Working knowledge of MS Office and Excel in particular. * Managing and developing a team of staff. |

If you would like to be considered for this role then please send your CV to Ian Smith – Managing Director at Taylor Wimpey North West ([Ian.Paul.Smith@taylorwimpey.com](mailto:Ian.Paul.Smith@taylorwimpey.com) ) by 1 May 2015