**Project Manager**

Taylor Wimpey is one of the largest residential developers in the UK and we are passionate about building new homes and communities with a focus on sustainability. We are looking for a planned, organised and collaborative Project Manager to support the Technical Director and Land & Planning Director within the Taylor Wimpey North Midlands Team in Cannock.

This is a fantastic opportunity for a knowledgeable and experienced candidate who will manage and co-ordinate all aspects of the Land, Architectural, Engineering and Design/Planning activities of the Business for both land purchase and design on a given special project prior to handover to business unit.

The successful candidate will have good strong knowledge of the full land, development, legal, technical process. Hence, scheme delivery to permit business unit to take operational control of the house build process.

**The Role:**

* To assist in the evaluation and appraisal of development opportunities and to provide information required to purchase land
* To handle and manage contract negotiations in connection with the land purchase and any other legal agreements
* Responsible for the management of external consultants to ensure each development is optimised and delivered on programme and within budget
* Management of external planning, architectural, ecology, arboriculture, noise, landscaping, services and engineering consultants to ensure that all design information is received, co-ordinated and distributed on time and within budget
* Overall responsibility for the submission of planning applications
* Responsible for all public relations matters (including community consultation) associated with the project
* Prepare and maintain programs and documents for the monitoring of progress and updating the business unit
* Comply with the rules and procedures contained within the Taylor Wimpey Operating Framework
* Coordinate the preparation of the Pre tender Health and Safety Information in accordance with the Taylor Wimpey CDM/EMS Manual
* Co-ordinate and manage project meetings with consultants and other departments in a timely and efficient manner, ensuring all relevant action points are noted and recorded
* Manage the pre-distribution of information and taking of minutes from all meetings together with updated programmes / status reports
* Liaise and negotiate where necessary with Statutory Authorities, Local Planning Authorities, Consultants etc. to ensure projects achieve the set objectives and programmes
* Responsible for the negotiation and completion of Section 106 Agreements against agreed commercial parameters
* Invite fee quotations, analyse quotations against budgets and appoint chosen consultants following approval from the Technical Director in line with Taylor Wimpey operating procedures
* Advise the company on changes in technical matters and / or competitor’s product
* Co-ordinate the site start process

**The Person:**

* Ability to create and manage programmes, in particular Critical Path.
* Previous experience as either a project or discipline manager within a development organisation.
* Relevant broad base of role during career, probably all or most developer based.
* Ability to work and deliver in a high pressure environment.
* Working in a multi-disciplinary environment
* Able to manage people, processes and time.
* Working knowledge/experience of CDM regulations.
* Commitment to a progressive career.

**In order to be successful in this role you must be able to prove eligibility to work in the UK.**

**The Company:**

Taylor Wimpey is a FTSE 100 business and one of the largest residential developers in the UK, building new homes and communities across England, Scotland and Wales.

Our vision is to become the UK’s leading residential developer for creating value and delivering quality. We build over 10,000 homes each year, from one-bedroom apartments to six-bedroom houses all across the country.

Our people are passionate about the house building industry and about our customers. Culturally we pride ourselves in having a diverse work force with an opportunity to grow a career in a variety of environments. We look to develop our people in the skills and areas they are most interested in so if you are looking to join a thriving company going through an exciting period then please get in touch.

If you wish to be considered for this role then please apply in writing to rob.perrins@taylorwimpey.com **for the attention of Rob Perrins, Technical Director.**

**Closing date: Friday 30th October 2015**

Internal applicants – please advise your Line Manager if applying for this role.